

**BARBARA K. CEGAVSKE**  
*Secretary of State*

**STATE OF NEVADA**

**JEFFERY LANDERFELT**  
*Deputy Secretary  
for Commercial Recordings*

**SCOTT W. ANDERSON**  
*Chief Deputy Secretary of State*



**VACANT**  
*Deputy Secretary for Elections*

**GAIL J. ANDERSON**  
*Deputy Secretary  
for Southern Nevada*

**WAYNE THORLEY**  
*Deputy Secretary  
for Operations*

**OFFICE OF THE  
SECRETARY OF STATE**

**MEETING NOTICE AND AGENDA**

**Organization:** Board of State Prison Commissioners

**Date/Time of Meeting:** Tuesday, September 15th 2015 at 9:30 a.m.

<b>Meeting Location:</b>	Laxalt Building 2 <sup>nd</sup> Floor Chambers 401 N. Carson Street Carson City, NV 89701	<b>Video Conference:</b>	Grant Sawyer State Office Building Room 5100 555 E. Washington Ave. Las Vegas, Nevada 89101
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- I. Call to Order.
- II. Public Comment.
- III. Acceptance and Approval of Minutes – May 19, 2015 and September 16, 2014 meeting.  
(For Possible Action)
- IV. Discussion of the joint project between the Nevada Dept. of Corrections and the Department of Public Safety, Division of Parole and Probation to provide approved residence for Parolees at the Casa Grande Transitional Housing facility in Las Vegas. – Greg Cox, Director (For Discussion Only)
- V. Update regarding the Association of State Correctional Administrators (ASCA) Study on the Nevada Department of Corrections (NDOC) Use of Force Policy, Prison Practices and Staff Training – Greg Cox, Director (For Discussion Only)
- VI. Update on the independent Staffing Study conducted by the Association of State Correctional Administrators (ASCA) – Greg Cox, Director (For Discussion Only)
- VII. Update on the expansion of the Prisoner E-Filing Project in U.S. District Court for the District of Nevada in Nevada Department of Corrections facilities– Greg Cox, Director (For Discussion Only)
- VIII. Update on Prison Rape Elimination Act (PREA) implementation and compliance – Pam Del Porto, Inspector General, Department of Corrections (For Discussion Only)

**NEVADA STATE CAPITOL**  
101 N. Carson Street, Suite 3  
Carson City, Nevada 89701-3714  
Telephone: (775) 684-5708  
Fax: (775) 684-5725

**COMMERCIAL RECORDINGS  
MEYER'S ANNEX OFFICE**  
202 N. Carson Street  
Carson City, Nevada 89701-4201  
Telephone: (775) 684-5708  
Fax: (775) 684-5725

**LAS VEGAS OFFICE**  
555 E. Washington Avenue Ste. 5200  
Las Vegas, Nevada 89101-1090  
**SECURITIES**  
Telephone: (702) 486-2440  
Fax: (702) 486-2452  
**CORPORATIONS**  
Telephone: (702) 486-2880  
Fax: (702) 486-2888

**RENO OFFICE**  
500 Damonte Ranch Pkwy, Suite 657-A  
Reno, Nevada 89521  
Telephone: (775) 687-9950  
Fax: (775) 853-7961

- IX. Discussion/possible action regarding State Administrative Regulations (Listed on Page 2) - Greg Cox, Director (For Possible Action)
- X. Public Comment
- XI. Adjournment.

Supporting public material provided to Board members for this meeting may be requested from Cynthia Keller, NV Department of Corrections, MIS Division, 5500 Snyder Ave. Stewart Complex, Building 89, Carson City NV 89701; by email [helpdesk@doc.nv.gov](mailto:helpdesk@doc.nv.gov) or by calling (775) 887-3344. In your request, please state you are requesting meeting materials for the Board of Prison Commissioners and the date of the meeting.

Note: Any agenda item may be taken out-of-order; items may be combined for consideration by the public body; and items may be pulled or removed from the agenda at any time. The Board, within its discretion, may allow for public comment on individual agenda items. Public Comment may be limited to three minutes per speaker. Members of the public are encouraged to submit written comments for the record.

We are pleased to make reasonable accommodations for attendees with disabilities. Please notify Jennifer Russell at (775) 684-5709.

NOTICES FOR THIS MEETING HAVE BEEN POSTED IN ACCORDANCE WITH NRS 241 AT THE FOLLOWING LOCATIONS:

The State Capitol, 101 North Carson Street, Carson City, Nevada, 89701  
The Grant Sawyer State Office Building, 555 East Washington Avenue, Suite 5200, Las Vegas, Nevada, 89101  
The Nevada State Legislative Building, 401 South Carson Street, Carson City, Nevada 89701  
The Nevada State Library, 100 North Stewart Street, Carson City, Nevada 89701  
The Secretary of State's Reno Office, 500 Damonte Ranch Parkway, Suite 657-A, Reno, Nevada 89521  
The Nevada Secretary of State Website ([www.nvsos.gov](http://www.nvsos.gov))  
The State of Nevada Website ([www.nv.gov](http://www.nv.gov))  
The Department of Corrections Website ([www.doc.nv.gov](http://www.doc.nv.gov))

### **List of Administrative Regulations to be considered by the Board of State Prison Commissioners September 15, 2015**

AR 107 Emergency Response Manual (Temporary) Effective Date: 6/19/15  
AR 120 News Media Contacts Press Releases (Temporary) Effective Date: 8/19/15  
AR 122 Official Correspondence (Temporary) Effective Date: 8/19/15  
AR 223 Inmate Organizational Fundraisers (Temporary) Effective Date: 8/21/15  
AR 258 Inmate Fiscal Procedures (Temporary) Effective Date: 7/9/15  
AR 339 Employee Code of Ethics & Conduct, etc/reverted to 6/17/12 version at 5/19/15 BOP mtg. Effective Date: 9/15/15, upon Commissioners approval **(held over from 5/19/15 BOP meeting)**  
AR 440 Fire Safety (Temporary) Effective Date: 6/19/15

AR 443 Hazardous Communication And Control, Use Of Toxic, Flammable, and Caustic Substances (Temporary) Effective Date: 8/17/15

AR 446 ID of Inmates affiliated w/STG and disruptive groups (Temporary) Effective Date: 8/21/15

AR 493 Energy Conservation (Temporary) Effective Date: 8/17/15

AR 571 Inmate Genetic Marker Testing (Temporary) Effective Date: 6/19/15

AR 604 Occupational Exposure to Blood Borne Pathogens (Temporary) Effective Date: 8/21/15

AR 658, Hearing Impaired Inmates Effective Date: 9/15/15 upon Commissioners approval (**held over from 5/19/15 BOP meeting**)

AR 815 Inmate Marriages and Domestic Partnerships (Temporary) Effective Date: 6/15/15